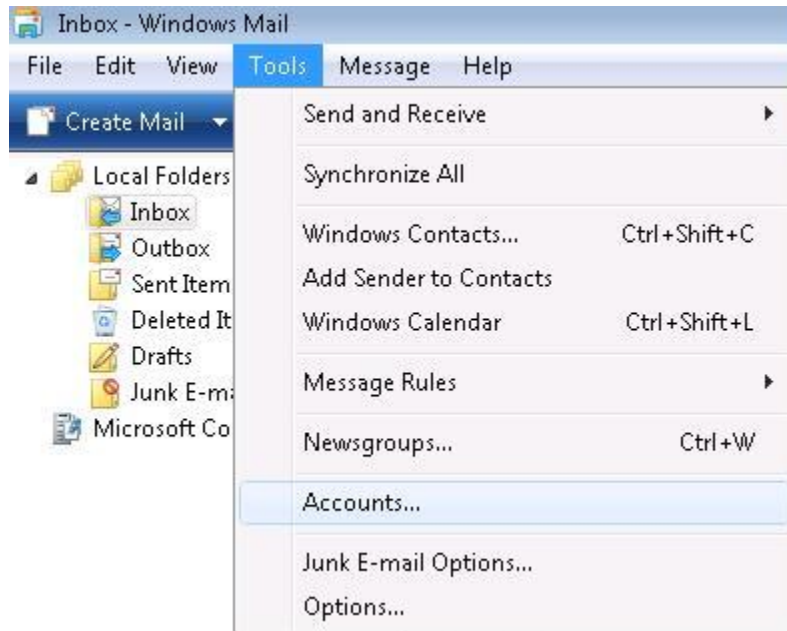


# How to set up Windows Mail

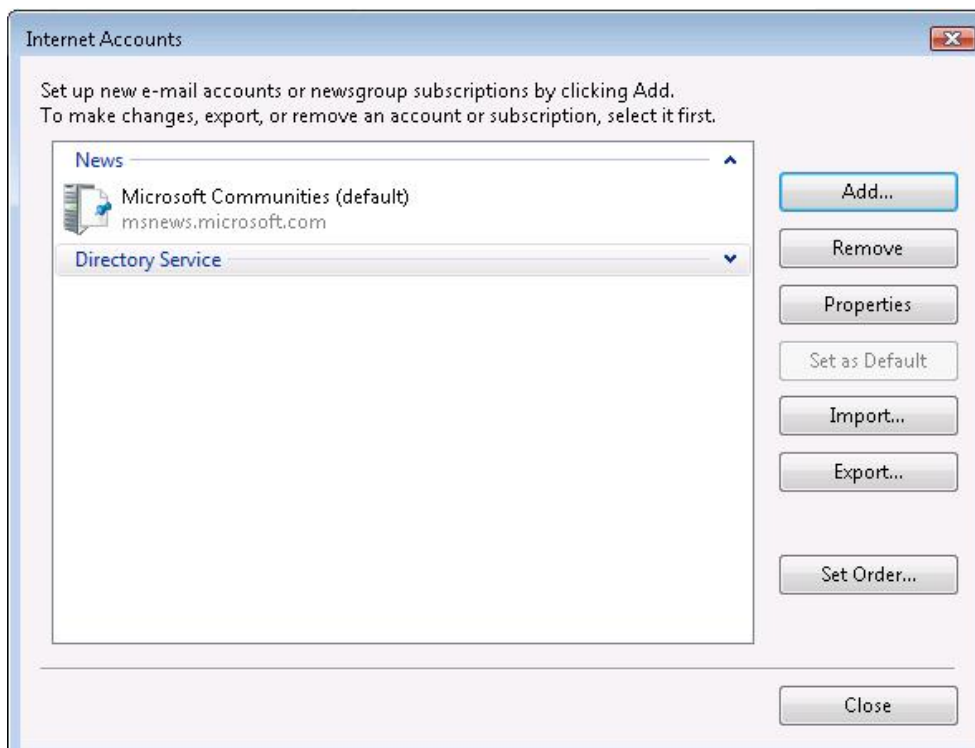
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Here is how to configure the Windows Mail client for Vista (formerly known as Outlook Express) to use with your jetup email accounts:

1. Open Outlook Express, and from the **Tools** menu select **Accounts**.



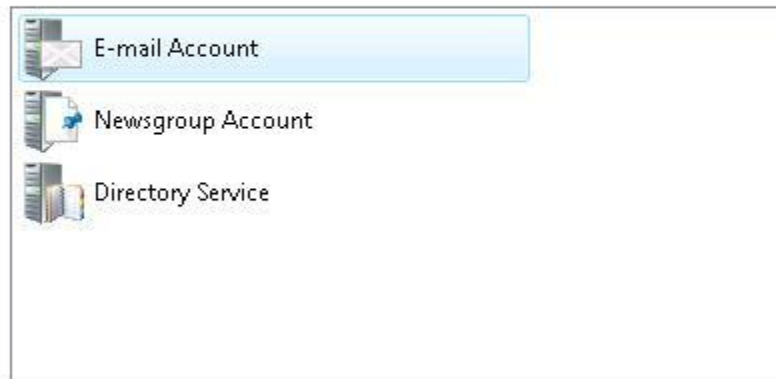
2. Click the **Add** button.



3. Now, select **Email Account** and click **Next**.

### Select Account Type

What type of account would you like to add?



4. Type in your **Display Name**: this is the name that your recipients will see in the "From" field of e-mails that you send. Click **Next**.

### Your Name

When you send e-mail, your name will appear in the From field of the outgoing message. Type your name as you would like it to appear.

Display name:

For example: John Smith

5. Enter your **complete email address** and click **Next**. Please make sure to replace "yourdomain.com" with "jetup.net" in all examples below.

### Internet E-mail Address

Your e-mail address is the address other people use to send e-mail messages to you.

E-mail address:

For example: someone@microsoft.com

6. Select **POP3** as Incoming e-mail server type.

- Incoming mail server: **mail.bctelco.net**.
- Outgoing mail server: **mail.bctelco.net**.

## Set up e-mail servers

Incoming e-mail server type:

POP3 ▼

Incoming mail (POP3 or IMAP) server:

mail.jetup.net

Outgoing e-mail server (SMTP) name:

mail.jetup.net

Outgoing server requires authentication

[Where can I find my e-mail server information?](#)

7. Enter your complete email address in the **E-mail username** text field and your email account password in the **Password** text field.

## Internet Mail Logon

Type the account name and password your Internet service provider has given you.

E-mail username:

yourusername

Password:

••••••

Remember password

8. Click **Next** and then - **Finish**.